

## Bilsdale Midcable Parish Council

### Minutes of Meeting held 3<sup>rd</sup> July 2019 Chop Gate Village Hall

Present: Cllrs M Bowes, J Smith, I Brass, and D Sporton

1. In attendance: County Cllr B Griffiths, District Cllr R Hudson, Clerk R Chapman, Mr C Marsh & Mrs B Heley
2. Apologies for absence received and approved from Cllr G Silver, District Cllr R Kirk, PCSO N Dunn
3. Declarations of personal interest in agenda items – none declared
4. Police report: PCSO Dunn's report was presented to the meeting. She later sent her apologies for non-attendance in person due to being diverted on other Police business.
  - a. On the police report, there were no reported crimes in Bilsdale Parish area in the last 2 months despite the Polaris theft from K Benson's last week.
  - b. Resolved that the Clerk should raise the theft missing from the report at the next meeting.
5. Minutes of Parish Council Annual Meeting on 29<sup>th</sup> May were agreed as a true and correct record.
6. To receive information on the following on-going issues and decide further action where necessary:
  - a. M Bowes has been re-elected to the National Parks Forum as the Western Area representative. No further action
  - b. Resolved to monitor grass on Raisdale Rd as it may require a second cut.
7. To consider and decide upon the following planning applications:
  - a. NYM/2019/0374/LB High Ewecote Farm, Chop Gate: Conversion of existing barn to holiday let. Resolved there is no objection from the Parish Council.
  - b. NYM/2019/0288/FL. Bilsdale Priory, Chop Gate: Amended to design of orangery to rear of building. Resolved there is no objection from the Parish Council.
  - c. NYM/2019/0423/CU Millfield House, Chop Gate: Conversion of existing annex to holiday let. Resolved there is no objection from the Parish Council.
8. To receive the following planning decision/information:
  - a. NYM/2018/0448/FL Methodist Chapel, Chop Gate. Resolved no further objection from the Parish Council for the chapel to become a local occupancy house.
9. Finance.
  - a. Resolved to stay with HSBC and arrange a meeting with HSBC to agree mandates and move to online banking.
  - b. Resolved to make Cllr Smith a signatory on the bank account.

- c. Resolved to approve the following payments:
  - a. Grass cutting £429.60
  - b. Desktop solutions (website hosting) £60.00
  - c. St Hilda's (Beacon) £30.00
  - d. Chop Gate School (donation) £80.00
  - e. HMRC Clerks salary (2018/19) - value as circulated to Councillors
  - f. Citizens Advice (donation) £30.00
  - g. The Globe library (donation) £50.00
- d. Resolved to approve the following additional financial commitments:
  - a. Insurance – estimate £160 (Invoice not yet received but due imminently)
  - b. Clerk salary – value as circulated to Councillors
  - c. HMRC Clerk's salary PAYE – value as circulated to Councillors
- e. Resolved to approve the bank reconciliation and budget comparison as presented at the meeting

10. Matters requested by councillors:

- a. Website:
  - a. Accessibility requirements Standard WCAG 2.1. Due for completion in 2020. Resolved to continue to work on website with developer with further update to council on whether the website will need additional work, whether we can or need to opt out and to approve our accessibility statement.
  - b. Resolved to review usage of the website at a future council meeting.
- b. Highways:
  - a. Soil and trees at top of Carlton Bank. Boulders have now been removed but trees still remain. Resolved that Cllr B Griffiths will forward email from Highways to Urra Estate confirming their current position for discussion at the next meeting.
  - b. Repair of cattle grid on Raisdale Road. Resolved that this matter is now closed and Highways have done a good job.
  - c. Drainage repairs Carlton Bank. Resolved to keep this issue open for review in March 2020 when Highways hope to carry out the repair.
  - d. Condition of Urra Road. Resolved that the Clerk will let Cllr Griffiths know when he communicated with Highways re the Urra road condition.
  - e. Repair to road slippage on road to Beakhills Farm. Resolved to review again in 2020 when Highways have scheduled this repair.
  - f. There is an issue with trees growing across the road and scratching cars at Fangdale Beck from the woods that were recently sold. Resolved that the Clerk should send photos and information to Highways, Area 2 to ask them to address this problem with the new owner.
  - g. Hole in Raisdale Road. Resolved Cllr Bowes to send Clerk photos to raise with Highways

11. To consider the following new Correspondence received and decide action where necessary:

- a. Fangdale Beck Definitive Map modification order. HAM/2016/01/DMMO. Request is that this route becomes a restricted byway that means it would become open to

horses and vehicles except motorized ones. The end of this route through Low Mill is currently classified as a footpath. Cllr Bowes updated the Council on the current position and has requested the evidence on the current classification of this route and why it should become a restricted byway but this evidence has not yet been provided due to its confidential nature.

- a. Resolved that the Parish Council will review this issue again when the Fangdale Beck action group is clear on it's view and next steps and when the evidence requested by Cllr Bowes has been provided.
- b. Resolved that Cllr Bowes will clarify that the current deadline for response has been extended.

b. Joint Parish Form 23<sup>rd</sup> July. Resolved that Cllr Bowes and Cllr Smith will attend

12. Matters for inclusion on the agenda of the next meeting:

- a. To update and approval of changes to standard council documentation following YLCA training course attended by Cllr Smith and Parish Clerk
- b. To update on the move to online banking
- c. To consider the Parish Council's response to the Fangdale Beck definitive map modification order
- d. To consider the email from Highways to Cllr Griffiths re soil and trees on Carlton Bank

13. Date of next meeting. 4<sup>th</sup> September 2019

R Chapman, Clerk, Bilsdale Midcable Parish Council