

Bilsdale Midcable Parish Council

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Annual Meeting 7:15 pm, 3rd June 2020

Remote meeting conducted on Lifesize system

Agenda

- 1) Introduction and welcome
- 2) To approve an addendum to the BMPC Standing Orders to permit remote meetings during the period of pandemic and isolation
- 3) To receive apologies and approve reasons for absence
- 4) To receive any declarations of interest not already declared under the council's code of conduct or members Register of Disclosable Pecuniary Interests
- 5) To confirm the minutes of meeting held on 4th March 2020 as a true and correct record
- 6) To review and approve the Annual Governance and Accountability Returns documents for the year 2019/2020
 - a) Annual Accounting Statement
 - b) Bank reconciliation and variances
 - c) Table of receipts and payments
 - d) Annual Governance and Accountability Return
- 7) To receive a report from the Internal Auditor, Mr R Stanton
- 8) To review and approve the Governance documents:
 - a) Standing Orders (Revised and adopted in 2019, amended by addendum June 2020)
 - b) Financial Regulations (Revised and adopted in 2019, minor editing amendment June 2020)
 - c) Risk Assessment (Updated 2019/2020)
 - d) Asset Register (Updated 2020)
- 9) Finance:
 - a) To note current balances, recent receipts and outstanding payments
 - b) To review the financial forecast to March 2021
- 10) To consider new correspondence received and decide action where necessary.
- 11) To consider the planning for future meetings during the period of the coronavirus personal distancing restrictions

NOTE: Due to current coronavirus restrictions on public gatherings, this will be a 'remote' meeting held online. As with all Parish Council meetings, members of the public are welcome to attend and there will be opportunity to participate. Any members of the public wishing to attend are requested to email the Clerk for joining instructions before 10:00am on the day of the meeting.